



# Huntington Beach Union High School District Board Policies and Administrative Regulations

BB 9323.2  
Page 1 of 2

## Bylaws of the Board

### Actions by the Board

The Governing Board may take action on matters properly before it only in public at a regular or special meeting, except in those instances where action is permitted by law in closed session. The authority of the Board may only be exercised as a Board and only at such meetings or closed sessions as duly and legally constituted. Individual members acting in their individual capacities have no authority to commit the Board or Superintendent to any policy determination or course of action.

### Voting

The Superintendent shall be afforded the opportunity to make known his/her recommendation, if any, on all matters pending before the Board prior to the time the presiding officer calls for the vote. Except as otherwise provided by law or these policies, all matters pending before the Board shall be decided by a majority vote of the full membership constituting the Board. For all action items, Robert's Rules §4 The Handling of a Motion shall be followed. The Board does not consider itself a "small board or committee" (Robert's Rules footnote) for any matters. The ayes and nays shall be taken and entered of record.

A member dissenting or abstaining from action taken by a majority of the Board may state his/her reasons if he/she so requests at the time of voting. A dissenting member may request a summary of his/her reasons be included in the minutes on a particular action before the conclusion of the meeting.

Legal Reference: (See next page)

Actions by the Board (continued)

Legal Reference:

EDUCATION CODE

- 35144 Special meeting
- 35145 Public meetings
- 35146 Closed sessions
- 35164 Majority vote of all members constituting board for board action
- 39366, 39380, 39541-39543 Actions requiring a majority vote
- 39430-39432; 39500-39503 Resolutions requiring unanimous vote of all members constituting board
- 39521 Unanimous vote to sell personal property valued at under \$500

GOVERNMENT CODE

- 53094 2/3rds vote re zoning ordinances
- 53790-53792, 53821-53824 Actions requiring a 4/5ths vote
- 54950 Meetings: declaration; intent; sovereignty
- 54952.6 Action taken, definition
- 54953 Meetings to be open and public; attendance
- 54956 Special meetings; call; notice
- 54956.5 Special meetings called by local agency; emergency situations
- 54957 Closed sessions; purposes; "employee" defined
- 54957.1 Subsequent public report and roll call vote, employee matters in closed session
- 54957.2 Executive sessions; clerk; minute book

Bylaw adopted by the Board: 1/13/87

Revised: 7/24/07