



# Huntington Beach Union High School District Board Policies and Administrative Regulations

BB 9323  
Page 1 of 2

## Bylaws of the Board

### Meeting Conduct

All Governing Board meetings shall commence at the stated time and shall be guided by an agenda that will have been prepared and delivered in advance to all Board members and other designated persons.

### Parliamentary Procedure

Unless otherwise provided in the Board's bylaws, the Board shall conduct all its meetings in accordance with Robert's Rules of Order.

### Quorum

At each meeting of the Board, the President shall take the chair at, or as close as practicable after the time appointed for the meeting and shall call the meeting to order. A quorum for the transaction of business shall consist of a majority of the full membership of the Board. If no quorum is present, the meeting shall be adjourned in accordance with law.

### Public Participation

Any person who desires to be heard by the Board on any item listed on the agenda shall come forward during the oral communications item on the agenda and state his/her desire to address the Board. A person making such a request may express his/her opinion publicly to the Board about the agenda item under oral communications, or at that point in the agenda when the Board considers the item.

Any person who desires to be heard on any item not listed on the agenda shall also be heard by the Board during oral communications, or during new business, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

The person addressing the Board shall be required to state his/her name and address and the oral communication shall not exceed five minutes in length.

Meeting Conduct (continued)

Public Participation (continued)

A person addressing the Board shall confine his/her remarks exclusively to the item about which he/she has requested to speak and he/she shall not be permitted to participate in any legislative deliberations of the Board about the item.

- (cf. 1120 - Governing Board Meetings - re Public Participation)
- (cf. 9321 - Time, Place, Notification of Meeting)
- (cf. 9322 - Public and Closed Sessions)
- (cf. 9323 - Agenda/Meeting Materials)

Legal Reference:

EDUCATION CODE

- 5094 Power of president of county board to appoint members of county board to local board until new members of board are appointed or elected (when majority of offices are vacant)
- 5095 Powers of remaining board members and new appointees
- 32210 Willful disturbance of public school or meeting a misdemeanor
- 35163 Official actions, minutes and journal
- 35164 Vote requirements
- 35165 Effect of vacancies upon majority and unanimous votes by seven member board
- 39430 39432; 39500-39503 (resolutions of which require unanimous vote of board)

GOVERNMENT CODE

- 54957.9 Willful interruption of public meeting; clearing of room

Bylaw adopted  
by the Board: 1/13/87