



Huntington Beach Union High School District Board Policies and Administrative Regulations

BB 9124
Page 1 of 2

Bylaws of the Board

Attorney

Legal assistance may be provided for the Board and staff through county counsel or a qualified legal firm retained for counsel, opinions and litigation.

Assistance should be sought in accordance with the following established procedures:

1. Purpose and Scope

To provide procedures for use of legal firm retained for assistance in the form of counsel, opinions and litigation.

2. Procedures

Assistance should be sought in accordance with the following:

- A. The Superintendent or designee may contact the designated member of the retained legal firm for informal opinions.
- B. Formal written opinions should be addressed to and processed through the Superintendent or designee.
- C. Building level legal needs will be met by principal's request through the Superintendent or designee.
- D. Any contact shall be noted on the appropriate form and sent to the Superintendent or designee.

3. The retained legal firm will provide a monthly printout from its computer showing the following:

- A. The amount of time provided to the district;
- B. The division requesting the assistance;
- C. The amount of time provided for each division; and

Attorney (continued)

- D. The accumulated cost to the district.

Legal Reference:

Legal Reference:

EDUCATION CODE

35041 Administrative adviser

35041.5 Legal counsel: Relieving duties of county counsel and district attorney (CCD
- Education Code 72419.5)

35204 Contract with attorney in private practice

35205 Contract for specialized legal services

35206 Contract for additional services from county counsel or district attorney

GOVERNMENT CODE

814 et seq. Liability of public entities and public employees (in general)

Bylaw adopted
by the Board: 1/13/87