



Huntington Beach Union High School District Board Policies and Administrative Regulations

BP 6174
Page 1 of 4

Instruction

Continuation Education

The Governing Board has established a continuation education program to meet the special needs of students sixteen (16) and seventeen (17) years old who are not attending a high school or other appropriate educational institution and who are not legally exempted from compulsory school attendance. (Education Code 48400) Continuation education classes shall provide:

1. An opportunity for the student to complete courses required for high school graduation.
2. A program of instruction that emphasizes occupational orientation, or a work-study program that offers intensive guidance services to meet students' special needs.
3. A program designed to meet each student's educational needs, with classroom instruction supplemented by work-study, career counseling, and/or job placement services.

Minimum Attendance Requirement

Each student in the continuation education program shall attend classes for not less than four (4) sixty-minute hours per week for the regular school term. The requirement may be met by attendance in a continuation education class and/or regional occupational center or program. (Education Code 48400)

If a student subject to compulsory attendance in continuing education classes cannot give satisfactory proof of regular employment, the student shall attend continuation education classes and/or regional occupational center or program for not less than fifteen (15) hours per week.

Students Exempted

Minors may be exempted from compulsory continuation education if they have regular work and present evidence that they attend adult classes at least four (4) full hours a week.

Voluntary Enrollment

With the consent of the Superintendent or designee, any student may enroll in continuation classes in order to receive special

Continuation Education (continued)

attention, such as individualized instruction. (Education Code 48432.5) Students so enrolled may return to the regular high school at the beginning of the following year, or at any time the Superintendent or designee gives consent.

Any person sixteen (16) or seventeen (17) years old who left school after obtaining a certificate of proficiency may re-enroll in the district without prejudice. If the student leaves a second time, the district may deny re-enrollment until the beginning of the next semester. (Education Code 48414)

Involuntary Transfer

1. Grounds

A decision to transfer the student involuntarily shall be based on a finding that the student (a) committed an act enumerated in Education Code 48900, or (b) has been habitually truant or irregular in legally required school attendance.
(cf. 5113 - Absences and Excuses)

2. Limitation

Involuntary transfer to a continuation school shall be made only when other means fail to bring about student improvement. However, a student may be involuntarily transferred the first time he/she commits an act enumerated in Education Code 48900 if the principal determines that the student's presence causes a danger to persons or property or threatens to disrupt the instructional process. (Education Code 48432.5)

3. Duration

Involuntary transfer applications, upon written request of the student/parent, will be reviewed for return at the end of a complete semester of enrollment following the semester when the acts leading to the involuntary transfer occurred.

All transfer applications will need to meet appropriate criteria to be approved for return to the comprehensive high school. (Education Code 48432.5)

Continuation Education (continued)

4. Notice and Hearing

The student and parent/guardian shall be given written notice that they may request a meeting with the Superintendent's designee prior to an involuntary transfer.

At the meeting, the student or parent/guardian shall be told specific facts and reasons for the proposed transfer. The student or parent/guardian shall have the opportunity to inspect all documents relied upon, and to present evidence on the student's behalf. The student may designate one or more representatives and witnesses to be present with him/her at the meeting.

The persons making the final decision for involuntary transfer shall not be members of the staff of the school in which the student is enrolled at the time. (Education Code 48432.5)

A written decision to transfer, stating the facts and reasons for the decision, shall be sent to the student and to the parent/guardian. The decision is subject to review at the end of each semester.

Continuation Education (continued)

Legal Reference:

EDUCATION CODE

- 48227 Vocational courses
- 48228 Permit to work and approval of state superintendent
- 48229 Return to regular school
- 48400 et seq. Compulsory continuation education in general, especially
- 48401 Weekly minimum attendance requirement
- 48402 Minors not regularly employed
- 48410 Persons exempted from continuation classes
- 48412 Certificate of proficiency; examination fees
- 48413 Enrollment in continuation classes
- 48414 Persons exempted from compulsory continuation education; re-enrollment in district
- 48430 Legislative intent; continuation education schools and classes
- 48431 Establishment and maintenance of guidance placement and follow-up program
- 48432 Establishment and maintenance of continuation classes for minors
- 48432.5 Involuntary transfer to continuation school
- 48433 Minimum hours of instruction
- 48434 Hours when classes are maintained
- 48440 Continuation school income & expense report to SDE
- 48443 Evaluation and report on continuation education programs to SPI
- 48450-48454 Violation
- 48903 Limitations on days of suspension
- 54 Opinions of the California Attorney General, p. 262

Policy

Adopted: 9/22/87

Revised: 12/13/94