



Huntington Beach Union High School District Board Policies and Administrative Regulations

AR 5137.1
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Students

Refreshments

The Board has authorized that refreshments may be served to students at district or Associated Student Body expense. Expenditures for events enumerated below must have advance approval by the Superintendent or designee, using Form 50.45 (Authorization Request for Professional and Official Business). The designees are the Assistant Superintendent, Educational Services or the Assistant Superintendent, Business Services.

1. During prolonged testing periods, such as Golden State examinations, Advanced Placement testing, STAR (but not final examinations).
2. Activities honoring student achievements
3. Other activities as designated by the Governing Board.

Funds for all such expenditures must be available in the budget and the costs must be kept to a minimum. Expenditures in excess of \$500.00 for one event require approval by the Board of Trustees.

The cost of refreshments/food served at duly authorized activities shall be paid from site funds and shall comply with all legal and district requirements for the expenditure of district, categorical, or Associated Student Body funds.

Regulation Adopted: 4-20-99