



# Huntington Beach Union High School District Board Policies and Administrative Regulations

BP 4143.1  
4243.1  
Page 1 of 2

## Certificated/Classified Personnel

### Public Notice - Personnel Negotiations

The Governing Board shall ensure that the public is kept informed of the issues under negotiation. The public shall be given an opportunity to express its views and to know each Board member's position on the issues. These public notice policies shall be made available at each district office.

1. Initiation of Meeting and Negotiating
  - A. Meeting and negotiating between the district and the exclusive representative shall not take place until the provisions of this policy relating to the presentation of initial proposals, public hearings, and Governing Board adoption of its initial proposal have been completed.
2. Presentation of Initial Proposal of the Exclusive Representative
  - A. The initial proposal of an exclusive representative that relates to matter within the scope of representation shall be presented at a public meeting of the Governing Board.
    - (1) For purposes of this policy, the term "initial proposal" shall include all nontechnical amendments to an agreement.
  - B. After the initial proposal has been presented at a public meeting of the Governing Board, it shall be a public record.
  - C. Copies of the initial proposal presented by the exclusive representative shall be made available for public review at all locations where notices to the public are customarily posted and, where appropriate, distributed to the media and other interested persons.
3. Public Hearing
  - A. The Governing Board shall schedule a public hearing on the initial proposal of an exclusive representative after the public has been given a reasonable time within

Public Notice - Personnel Negotiations (continued)

which to become informed of the contents of the proposal. The public hearing may be scheduled to be held at a regular meeting or at a special meeting.

- B. The public shall have an opportunity to express itself regarding the proposal.
4. Presentation of the Initial Proposal of the Governing Board
- A. The presentation of the initial proposal of the Governing Board shall be processed in the same manner as the exclusive representative's initial proposal in accordance with Sections 2 and 3 above.
5. Adoption of District's Initial Proposal
- A. After the public has had the opportunity to express itself on the district's initial proposal, the Governing Board shall, at a public meeting, adopt its initial proposal.
6. New Subjects of Meeting and Negotiating
- A. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within twenty-four (24) hours.
  - B. If a vote is taken on such subject by the Governing Board, the vote thereon by each member voting shall be made public within twenty-four (24) hours.

Legal Reference:

GOVERNMENT CODE

3547

ADMINISTRATIVE CODE, TITLE 8

32900 EERA and HEERA Public Notice

Policy adopted: 1/13/87