



Huntington Beach Union High School District Board Policies and Administrative Regulations

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All Personnel

Unauthorized Release of Confidential/Privileged Information

It is the responsibility of the Governing Board, administration and staff to maintain the confidentiality of all confidential records until such time as laws, state regulations and/or bylaws of this district permit disclosure. Information and records pertaining to closed sessions, negotiations and student records are not subject to public disclosure under Government Code 6252-6260.

Any employee who willfully releases confidential or privileged information about students or staff members or on any topic properly confined to a closed session of the Board including but not limited to, any information relating to the Board's employer-employee strategies on matters in or to be placed in negotiations shall be subject to disciplinary action up to and including dismissal from the service of the district.

Any action by an employee which inadvertently or carelessly results in release of confidential or privileged information shall be recorded, and such record shall be placed in the employee's personnel file. Depending on the circumstances of such release of information, the Superintendent may deny the employee access to such information and shall take any steps necessary to prevent any further unauthorized release of such information.

(cf. 5125 - Student Records; Confidentiality)

Legal Reference: (see next page)

Unauthorized Release of Confidential/Privileged Information (continued)

Legal Reference:

EDUCATION CODE

35014

35146

44031-44032

44933

45113

49060-49078

GOVERNMENT CODE

3540 et seq.

6252 et seq.

54957

54957.2

LABOR CODE

1102.5

FEDERAL FAMILY EDUCATION RIGHTS AND PRIVACY ACT of 1974 (20 U.S.C.

1232(g))