



# Huntington Beach Union High School District Board Policies and Administrative Regulations

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4317.2  
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## Certificated Personnel

### Resignation

The Superintendent is authorized to accept the written resignation of any employee on behalf of the Governing Board, and the resignation shall become effective immediately upon acceptance by the Superintendent.

Any resignation received and accepted shall be submitted to the Governing Board for ratification.

This policy shall not apply to the Superintendent or the Assistant Superintendents.

If a certificated employee leaves the employ of the district during the school year without obtaining acceptance of his/her resignation, or leaves before the effective date of the resignation, the Superintendent is directed to report this fact, with supporting evidence, to the Commission for Teacher Preparation and Licensing. The Commission may suspend the credentials of teachers who leave the district in this manner.

Certificated personnel who have terminated with the district at one time and are subsequently reemployed shall be entitled to such rights and privileges as provided by law and existing collective bargaining contract provisions that are applicable. (BP 4117.3)

Legal Reference:  
EDUCATION CODE  
44420  
44930

Policy adopted: 1/13/87