



Huntington Beach Union High School District Board Policies and Administrative Regulations

AR 4112.2
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Certificated Personnel

Certification

Employees holding positions requiring certification qualifications shall possess at the time of their employment and at all times during their employment such valid credentials as are required by law for their positions.

All teachers must possess an English learner authorization issued by the Commission on Teacher Credentialing (CTC) authorizing ELD and/or SDAIE, as appropriate. A teacher possessing a bilingual authorization may be assigned to provide ELD, SDAIE, and/or primary language instruction.

Renewal and Registration

All certificated personnel are personally responsible for renewing their credentials and for keeping them valid.

Each credential actively used by the teacher must be registered with the office of the County Superintendent of Schools. This is the teacher's responsibility.

No warrant will be drawn in favor of any person requiring certification until he/she is properly credentialed and registered with the county.

Invalid Credential

A teacher whose credential is not valid cannot be paid for the time service is rendered under such conditions.

The district shall, immediately upon learning that a staff member's necessary credential(s) have lapsed, been revoked, or are otherwise inadequate, immediately suspend such employee pending proper credentialing.

Emergency and Provisional Credentials

Teachers may teach on emergency or provisional credentials, providing no regularly credentialed teachers are available.

Certification (continued)

Proficiency in Reading, Writing and Mathematics

The Governing Board will not initially employ any certificated person on a permanent, temporary or substitute basis unless that person has demonstrated basic skills proficiency (CBEST) as required under Education Code 44252.5. Exemptions from this requirement shall be governed by provisions of Section 44830.

The basic skills proficiency test shall not be required of certificated persons who have been employed by another school district in a position requiring certification within 39 months prior to employment in this district. Adult education designated subject credential holders are exempt from this requirement if employed in a nonacademic instructional setting for twenty (20) hours or less per week. (Education Code 44830)

Legal Reference:

EDUCATION CODE

32340

32341

44066

44250-44252.5

44254

44275

44277-44278

44325 et seq.

44330-44355

44830

44830.3

44857

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