



Huntington Beach Union High School District Board Policies and Administrative Regulations

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Business and Non-Instructional Operations

Money in School Buildings

Money collected by school district employees and by student organizations shall be handled with good and prudent business procedures both to demonstrate the ability of school system employees to operate in that fashion, and to teach such procedures to the students.

All money collected shall be receipted and accounted for and directed without delay to the proper location of deposit.

In no case shall money be left overnight in schools except in safes provided for safekeeping of valuables, and even then no more than a few dollars should be kept. All banks used by the schools shall provide for bank deposits after regular banking hours in order to avoid leaving money in school overnight.

Legal Reference:

EDUCATION CODE

- 48933 Deposit or investment of student funds
- 48936 Additional uses of student funds
- 48937 Supervision and audit of student funds
- 48938 Trustee for funds of unorganized student body

Policy

adopted: 1/13/87