



Huntington Beach Union High School District Board Policies and Administrative Regulations

AR 3100
Page 1 of 2

Business & Non-Instructional Operations

Budget

A budget calendar shall be adopted by the Board no later than the last Board meeting in December preceding the new fiscal year.

The District budget shall be prepared annually from the best possible estimates that individual schools and district administrative staff can provide. Appropriate consolidation shall occur as the budget progresses through the various levels of review.

The District budget shall be developed in accordance with standards and criteria for fiscal accountability adopted by the State Board of Education.

Before the budget is adopted, the Governing Board shall hold a public hearing. The proposed budget shall be available for public inspection at least three working days before this hearing.

An agenda for the public hearing shall be posted at least 72 hours before the hearing and shall indicate where the budget may be inspected.

The Board shall adopt the budget on or before July 1 and shall file it with the County Superintendent of Schools no later than five (5) days after adoption or by July 1, whichever occurs first.

On or before September 8, the Board shall adopt a revised budget which will include:

1. Changes after July 1 related to income and expenditures.
2. Any response to recommendations of the County Superintendent of Schools.

The budget and supporting data shall be maintained and made available for public review.

Before revising the budget, the Board shall hold a second public hearing. The budget shall be available for public inspection at least three working days before this hearing.

An agenda for this hearing shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected.

Any resident of the district may appear at the public hearing and speak to the budget or any item on the budget. The hearing may conclude when all residents who so desire have had the opportunity to be heard. Sufficient time shall be allowed so that the revised budget can be adopted by September 8.

Regulation approved: 1-13-87
revised: 11-14-00