



Huntington Beach Union High School District Board Policies and Administrative Regulations

BP 2300
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Administration

Conflict of Interest Code:

Pursuant to the District's Resolution No. 2 dated August 11, 2015, it has adopted the State of California's Model Code, Including Designated Filers List, for Conflict of Interests.

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (Title 2, California Code of Regulations, Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of Title 2, California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories (Exhibit B), shall constitute the Conflict of Interest Code of the Huntington Beach Union High School District.

Designated employees (Exhibit A) shall file statements of economic interests with the Huntington Beach Union High School District's Political Reform Act Filing Officer, who will make the statements available for public inspection and reproduction (Government Code Section 82008). Upon receipt of the statements, the Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors, or keep the original on file, in accordance with Exhibits A and B.

Board-approved Resolution No. 2 (August 11, 2015) can be viewed as Exhibit C.

Policy

Adopted: 1/13/87
Revised: 11/15/94
Revised: 6/29/04
Revised: 9/9/14
Revised: 1/13/15
Revised: 10/20/15

Conflict of Interest Code EXHIBIT A

Agency: Huntington Beach Union High School District

Position	Disclosure Category	Files With
Board Member	OC-01	COB
Superintendent	OC-01	COB
Deputy Superintendent	OC-01	COB
Assistant Superintendent	OC-01	COB
Executive Director	OC-02	COB
Director	OC-02	COB
Principal	OC-02	COB
Food and Nutrition Administrator	OC-02	COB
Coordinator	OC-02	COB
Risk Manager	OC-02	COB
Consultant	OC-30	Agency

Disclosure Descriptions

EXHIBIT B

Agency: Huntington Beach Union High School District

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-02	All investments, business positions and sources of income (including gifts, loans and travel payments).
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.

EXHIBIT C

Resolution approved by the Board of Trustees on August 11, 2015
To replace Board Policy 2300 – Administration, Conflict of Interest

Resolution Number 2

RESOLUTION OF THE BOARD OF TRUSTEES
OF HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT
ADOPTING A CONFLICT OF INTEREST CODE
WHICH SUPERSEDES ALL PRIOR CONFLICT OF
INTEREST CODES AND AMENDMENTS
PREVIOUSLY ADOPTED

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, the Huntington Beach Union High School District has previously adopted a Conflict of Interest Code and that Code now requires updating; and

WHEREAS, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

NOW THEREFORE, BE IT RESOLVED:

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Huntington Beach Union High School District.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the Huntington Beach Union High School District and hereby superseded.

Section 3. The Filing Officer is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.